



JOB TITLE: Clinical Aesthetician
REPORTS TO: Clinic Manager
FLSA STATUS: Non – Exempt
JOB OVERVIEW: Provides aesthetic services under the supervision and direction of provider; includes suggested skin care products and treatments that will enhance patients overall outcome; training and education to patients regarding skin care.

ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO:

1. Under the supervision of physician and within the scope of training and credentialing, applies expert ability to utilize skin care equipment, tools, and professional products.
2. Identifies and determines patient skin care needs. Discusses recommendations with physician.
3. Performs all phases of skin care in a timely manner.
4. Performs chemical exfoliation, microdermabrasion, makeup application, waxing, and laser services under the supervision of a physician.
5. Will act as the Laser Safety Officer, to include coordination of laser preventative maintenance, safety requirements, and quality assurance.
6. Provides training and education to patients on the treatment and care of their skin.
7. Under the direction of the Dermatology and Facial Plastics healthcare professionals and in collaboration with the materials department, maintains inventory of skin care products appropriate for the needs of the practice.
8. Maintain a record of physical findings confidentially, accurately, and timely.
9. Responsible for patient photography.
10. Promote product and service sales.
11. Maintain product inventory.
12. Keep up to date on new skin care products and treatments.
13. Educate patients on how to care for their skin before and after surgery.

ADDITIONAL RESPONSIBILITIES:

1. Establish and maintain effective working relationships with physicians, staff and managers.
2. Maintain work area, exam rooms, supplies, medications and equipment in a calm, effective, organized manner.
3. Interface with patients in a positive manner to enhance and ensure patient retention.
4. May process phone messages and provide follow-up to patients.
5. Perform other duties as assigned.

QUALIFICATIONS:

Education:

1. High school diploma or equivalent.
2. Graduate of an accredited Aesthetician Program.
3. Advanced training preferred (including medical aesthetics, and/or LPN)

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Certifications / Licensure:

1. WA State *Master Aesthetician* license.
2. *Laser certification* preferred.
3. CPR certification for *Health Care Providers*.

Experience: At least three months paid work experience in a Dermatology, Facial Plastic Surgery, and/or Aesthetic practice/environment preferred. One year paid work experience in a medical setting preferred.

Skills:

1. In-depth knowledge of the anatomy and physiology of the skin.
2. Medical terminology.
3. Skin manipulation including exfoliation techniques.

Other Requirements:

1. Maintain current CPR. Maintain Aesthetician Certification and/or Licensure.
2. Ability to multi-task efficiently and effectively.
3. Ability to communicate effectively in the English language in person, by phone and in writing.
4. Requires adherence to all policies and procedures, including but not limited to standards for safety, attendance, punctuality, conduct and personal appearance.
5. Strong organizational and interpersonal skills.
6. Ability to identify problems and recommend solutions.

Physical Requirements:

Hearing: Adequate to perform job duties in person and over the telephone.

Speaking: Must be able to communicate clearly to patients in person and over the telephone.

Vision: Visual acuity adequate to perform job duties, including reading information from printed sources and computer screens.

Other: Requires frequent lifting and carrying items weighing up to 50 pounds unassisted, including assisting patients when required. Adequate physical ability including sufficient manual dexterity to perform the requisite health care services. Requires frequent bending, reaching, and repetitive hand movements, standing, walking, squatting and sitting, with some heavy lifting, pushing and pulling exerted regularly throughout a regular work shift requires exposure to communicable diseases and /or bodily fluids.

The above is intended to describe the general content and requirements for the performance for this position. It is not to be constructed as an exhaustive statement of duties, responsibilities or requirements. I have read the Clinical Aesthetician job description and understand the functions and objectives of the position at this Center.

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Employee Signature: _____ Date: _____

THE DOCTORS CLINIC IS AN EQUAL OPPORTUNITY EMPLOYER